

SYLLABUS ENGLISH COMPOSITION 1

ENGL 1101, SPRING 2023, 3 CREDIT HOURS

Meeting times: Monday/Wednesday 9:25-10:40

Location: LIA (that's Lorberbaum Liberal Arts Building) room 306

PROFESSOR INFORMATION

Dr. Jenny Crisp

My Office: LIA 220

My office phone number: 706-272-2513

My Google Voice number (calls or texts welcome 9am-9pm): (706) 406-5856

Email: jcrisp@daltonstate.edu

Student Drop-in Hours:

You are likely to find me in my office most days Mon-Weds if I'm not in class, and you're welcome any time I'm there. But I have set aside specific drop-in hours where you can be sure I'll be there unless something really urgent comes up (and then I'll leave a note on the door). Here are those drop-in hours:

Monday 11:45-1:30

Tuesday 8:00-9:00, 10:45-11:15

Wednesday 11:45-1:30

I can also meet with you on Teams during those times or others; also, feel free to call me by Teams if you're online and see I am, too. We can also make an appointment to meet in person or virtually.

TEXT AND MATERIALS

REQUIRED MATERIALS:

- In this course, you will make use of extensive resources online in the college's learning management system, GeorgiaView. These resources include an online textbook.
- Blue or black ink pens

RECOMMENDED MATERIALS:

- A home computer with internet access (if you don't have this, you will have to complete some assignments on campus; some activities will work with just a phone, but not all).
- A college dictionary, *The American Heritage Dictionary*, 5th ed., hardbound or paperbound. Paperbound ISBN: 978-0553583229

CATALOG INFORMATION (INCLUDING PRE- AND CO-REQUISITES)

Prerequisite: Co-requisite 0999 unless exempt

The emphasis in 1101 is placed primarily on planning, outlining, writing, and revising essays. Stress is placed upon exposition, analysis, and argumentation; emphasis is also given to grammar, sentence structure, organization, and diction. This course also includes introductory use of a variety of research skills. A minimum grade of C is required in English 1101 before the student can take English 1102.

INSTRUCTIONAL FORMAT

This is a face-to-face class that will make use of online materials. We will meet twice a week. Assignments will be turned in online with due dates generally a day or two after class meetings to give you time to polish and/or revise based on work we do in class.

COURSE INFORMATION/DESCRIPTION/OVERVIEW

ENGL 1101 is a composition course designed to increase students' ability to construct written prose. It focuses on organizational methods, analysis, research and rhetorical skills, and grammar. Students write argumentative and expository essays. A minimum grade of C is required in English 1101 before the student can take English 1102.

TYPE I ERRORS:

Type-I errors are considered serious errors in writing because they are errors at the basic sentence level. There are 4 serious errors:

- Fragments
- Comma Splices
- Fused Sentences
- Subject-verb Agreement Errors

In a composition class (ENGL 0999, ENGL 1101, and ENGL 1102), instructors decide how many Type-1 errors fail an essay.

Along with the Type-I errors, there are also Type-II, and Type-III errors. These are of lesser value but can adversely affect a piece of written communication and will be taken into consideration in grading. Please see the list of the Type-I, -II, and -III errors your instructor has provided you for identification of these errors.

EVALUATION (GRADING)

1. Four major writing assignments count as 65% of the final course grade

Assignment	Weight
A scholarship application essay for the Dalton State Foundation scholarships. You don't have to apply, but it's a good opportunity, and I hope you'll consider it since you'll already have the essay.	10%

Assignment	Weight
Applications are generally due in January for the following year (Middle Earth option)**	
A reflection on your writing process (a PowerPoint or a paragraph and a discussion with classmates)	5%
A narrative or storyboard, at least 750 words of text (Middle Earth option)**	15%
An annotated bibliography of scholarly research to be used in your researched persuasive essay	10%
A researched persuasive essay demonstrating the need for some problem in society to be addressed, written in formal five-paragraph essay form, at least 1250 words. This problem will be the focus of your grant proposal.	20%
A grant proposal of at least 750-1000 words	20%
Homework, quizzes, and class participation	20%

** Middle Earth assignment options relate to J.R.R. Tolkien's *The Hobbit* (A narrative or storyboard about similarities between your story and the one in *The Hobbit*, references to or quotes from the story in your scholarship application. These are options, not requirements.

Final grades in English 1101 will be

A (90-100%)

B (80-89%)

C (70-79%)

D (60-69%) Student MUST repeat the course.

E (Below 60) Student MUST repeat the course.

LEARNING GOALS/OUTCOMES

OUTCOME 1:

Students will determine forms of communication appropriate to particular audiences and purposes and organize and communicate knowledge and ideas in a logical and purposeful way. (General Education Learning Outcome)

MEASURE:

Students' competence will be measured by a rubric that evaluates the audience, the purpose, and the organization components of an argument essay written the course.

TARGET:

Seventy percent of students will score 70% or better on the audience, the purpose, and the organization components of an argument essay written in course.

OUTCOME 2:

Students will use accepted patterns of grammar, punctuation, and sentence structure in written communication. (General Education Learning Outcome)

MEASURE:

Students' competence will be measured by a rubric that evaluates the grammar, the punctuation, and the sentence structure components of an argument essay written in the course.

TARGET:

Seventy percent of students will score 70% or better on each of the grammar, punctuation, and sentence structure components of an argument essay written in the course.

OUTCOME 3:

Students will analyze, evaluate, and provide convincing reasons in support of conclusions and arguments. (Critical Thinking)

MEASURE:

Students' competence will be measured by a rubric that evaluated the thorough analysis of an argument component and the logical support of conclusions and arguments components of an argument essay written in the course.

TARGET:

Seventy percent of students will score 70% or better on each of the thorough analysis of an argument component and the logical support of conclusions and arguments components of an argument essay written in the course.

ASSIGNMENTS

See EVALUATION above for a list of written assignments; we will also do various practices and drafts, etc., both in class and out, and we will be discussing various social/political/economic issues as relevant to paper topics, as well as researching such topics.

See the Assignments section of our GeorgiaView class (under Content) for detailed information on each writing assignment.

ADDITIONAL COURSE REQUIREMENTS

In an effort to prevent many kinds of possible plagiarism in English classes, the Department of English faculty use Turnitin.com in all English classes. The assignment folders in GeorgiaView check submissions through turnitin automatically; once we start doing research, you can use this function before the due date to check your paraphrases (but please remember if you paraphrase, you still give credit for ideas). If you find sections of text that you don't have in quotation marks are marked by the system, review them. If they are not already properly quoted and cited, you must revise and resubmit before the due date. Note that properly done Works Cited entries might also be marked by the system – you can ignore these as it just indicates you're not the first student to use a source.

USING GEORGIAVIEW AND OTHER TECHNOLOGIES

We will utilize GeorgiaView (also known as Desire to Learn/D2L) and other technologies in every class meeting. On the first day of class, I will provide an in-class demonstration.

GRADING

Please see the detailed rubrics in our GeorgiaView/Desire to Learn (D2L) course site to see how each assignment will be assessed.

ATTENDANCE

This is a workshop class, not a lecture class, which means there will be a lot of you practicing and getting help on writing skills in addition to some of the classroom routine you may be more used to where I stand up front and explain things. This means attendance (for the full class) is really important in this class; much of the work is done in class and you must be present/online to earn credit for it (or to benefit from it). I'll take roll in GeorgiaView every day. If you don't come, or if you arrive late or leave early, you will miss graded work that cannot be made up as well as missing valuable practice and information to help you do well in the course.

That said, if you are running late or have an emergency, do please come for as much of the class time as you can; I'd rather you get something out of your class day than nothing!

You'll especially find it's helpful to be in class, prepared, to turn in and work on outlines, drafts and peer edits. If I were taking this class, I'd come every day unless I was really sick.

LATE WORK/MAKE UP

Due dates are available at the beginning of the semester, and I'm always happy to accept work in advance if you have a conflict coming up. I have set our due dates because each of our assignments is designed to help you build up to the next, and I don't want you to get overwhelmed by trying to do too many things at once.

At the same time, though, I know life happens, so I accept late work by previous arrangement. If you see you're not going to make a deadline, reach out to me (in person, email, or text before 9 pm the night the paper is due). I'd much rather have a good paper a day or two late than half a paper or a terrible rush job on the due date; I just need to be in the loop so I know when to plan reading time.

Missed in-class essays may be made up, but these makeups must be done outside of class time and generally within two weeks of the missed class day (exceptions if you're sick for a long time or something similar). Missed quizzes and classwork from face-to-face sessions usually may not be made up but may be excused for illness or similar. Class time is not the time to discuss missed work, obtain assignments, or make arrangements – write, text, or see me during my office hours for these discussions.

OTHER SPECIFIC COURSE RELATED POLICIES

CHEATING AND/OR POOR CONDUCT:

In face-to-face meetings, if you're not using your phone/tablet/laptop/classroom computer to access class materials, turn it off when you come into class; if you are using it, put all its various beeps on silent or vibrate out of respect for your classmates.

We'll be using a lot of devices this term, and usually you'll find I'm happy to see you working on the class computer or your tablet or phone (assuming you're really working, of course!) However, that does not apply during any paper-based quizzes and tests! If you text or otherwise manipulate an electronic device during one of those quizzes or exams, I'll assume you're cheating and assign a zero for the test and for the day.

Other dishonest and disruptive behavior will be dealt with according to the *Student Handbook*.

PLAGIARISM:

Plagiarism (defined by the college as “any use of the ideas or words of others” without acknowledgement and covered in class) is a serious offense – a first occurrence of a partially plagiarized paper will mean a zero on the assignment until a satisfactory revision is turned in and it passes a turnitin.com screening; then the assignment will be graded for a maximum of a B (11 point penalty); students may be referred for disciplinary measures detailed in the *Catalog* and *Student Handbook* at the professor's discretion. First offences of over 50% plagiarized papers and all second offenses will be scored zero and the student will be referred for disciplinary measures detailed in the *Catalog* and *Student Handbook*.

EMERGENCY INSTRUCTIONAL PLAN

If the college is closed for inclement weather or other conditions during our face-to-face meeting time, please consult the course calendar that I gave you at the beginning of the semester and complete the assigned readings. Then, check the front page of Georgia View for additional assignments, activities, and due dates. If it is not possible for me to upload additional assignments because of loss of power, please write a summary of the assigned reading, write a one-page analysis of some aspect of the reading that interests you, and bring them to the next class. If conditions allow, I will load a PowerPoint, lecture notes, or video of the missed lecture in Georgia View, and I will be available to answer questions through email or text messages.

If you are affected by outages, evacuations, or similar results of the inclement conditions, contact me as soon as you can to make alternate arrangements. In such circumstances, a text message may be most likely to get through.

Compensatory make-up days may be required if the total number of days lost exceeds the equivalent of one week of class time.

COLLEGE POLICIES AND PROCEDURES (UPDATED 7/21/22)

Updated collegewide policies and procedures are always available on the [Academic Affairs website](#); please check there for the latest and save or print a copy for your records.

Note for the Course Withdrawal Statement in those policies: the last day to drop a full-term course without penalty in Spring 2023 is **March 23, 2023**.

COVID-19 SYLLABUS STATEMENT

Make sure that you check your campus email regularly for updates from the college and from your professors.

RESPONSIBILITIES

- When cases are high, please wear your mask/face covering your mouth and nose on campus.
- Do a self-check every morning: **stay home if you don't feel well or develop one of the symptoms**; your professors will work with you on completing assignments, so do not risk exposing your classmates and professors to COVID-19.
- Each day review the **Student Covid Self Screen** before coming to class and follow the instructions on the self-screen if you are exhibiting symptoms.
- Please be sure to wash your hands often; If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Cover your cough and sneezes with a tissue or inside your elbow.
- Contact Disability Access or Andrea Roberson at aroberson@daltonstate.edu for more information if you need accommodations.

WHAT IF I AM EXPOSED TO COVID-19, GET SICK, OR A FAMILY MEMBER GETS SICK THAT I NEED TO CARE FOR?

Students who have tested positive for COVID-19, suspect a positive diagnosis, have symptoms of illness, follow self-quarantine requirements because of direct exposure or presumed exposure, or care for a family member should complete the [COVID19 Student Health Reporting Form](#) ^[1] **AND** remain at home. Residential students should stay in their room and notify Mr. Tim Reilly, Director of Housing, or Mashburn Administrative Staff Member on Call immediately.

PLEASE NOTE: The Covid team can only write excuses to instructors for students with active cases. If no report has been submitted, no note of absenteeism will be reported to instructors after a student returns to campus from quarantine or isolation.

IF YOU MUST STAY HOME BUT ARE WELL ENOUGH TO CONTINUE YOUR STUDIES

- Contact your instructor so you can keep up with your classes through your instructor's learning platform.

IF YOU MUST STAY HOME BUT ARE *NOT* WELL ENOUGH TO CONTINUE YOUR STUDIES

- Contact your instructor to make any necessary flexible arrangements to complete the coursework.

ROADRUNNER RESPECT

I pledge to show my fellow Roadrunner students, faculty, staff, and administration respect by treating others how they want to be treated and thinking about others before making decisions that might affect them.

For additional information, please refer to the [Dalton State coronavirus webpage](#) ^[1]

KEN WHITE STUDENT HEALTH CENTER SERVICES

Limiting the spread of contagious respiratory illness on campus is a primary goal of the staff of the Ken White Student Health Center. Changes to the delivery of services have been made with thoughtful consideration to protect our students and our campus from unnecessary exposure to contagious illnesses while delivering essential health services.

TO PROVIDE FOR THE SAFETY OF OUR PATIENTS, THE FOLLOWING PROCEDURES WILL BE FOLLOWED:

- We will see patients **BY APPOINTMENT ONLY**.

- **Please call 706-272-2532** to schedule an appointment. You must have an appointment to enter the health center.

All patients will be pre-screened for COVID-19 symptoms by telephone before scheduling an appointment.